

**GARDEN REACH SHIPBUILDERS & ENGINEERS LTD.****गार्डन रीच शिपबिल्डर्स एण्ड इंजीनियर्स लिमिटेड****(A GOVERNMENT OF INDIA UNDERTAKING)****(भारत सरकार का प्रतिष्ठान)****Address 43/46, Garden Reach Road, Kolkata-700 024****Phone दूरभाष: (033)2469-8100 to 8114 Extn. बिस्तार 648/639/ FAX फैक्स: (033)2469 8150****Web site वेब: [www.grse.in](http://www.grse.in), E-Mail ई मेल: [mtl.scc.agm@grse.co.in](mailto:mtl.scc.agm@grse.co.in)****CINसी आई एन: L35111WB1934GOI007891****NOTICE INVITING TENDER (NIT)****निविदा आमंत्रण सूचना**

Garden Reach Shipbuilders & Engineers Limited a **leading Warship Builders and Engineering Product Company**, invites M/s. SANY Heavy Industry India Pvt. Ltd., E-4 CHAKAN INDL. AREA KURALI MAHARASHTRA 410501, to submit **single stage two part (Part I- Techno-Commercial & Part II- Price) bids** through e-tendering mode for the work package as per following bid document.

**NIT No निविदा संख्या: SCC/AJK/ST/AMC SanyCrane/047/ET-1645****Dated: 25.06.2021**

**Job Title कार्य का नाम:** "AMC service of Sany Mobile Crane (55 Ton capacity)" as per SOR No. : ES/Utility/154/Sany Crane Dated 03.02.2021 (Annexure I)

Tender issuing Dept. बिभाग द्वारा जारी: **Contract Cell, GRSE Main Unit.****ARTICLE 1 अनुच्छेद-1: SCHEDULE OF CALENDAR DATES समायावली की अनुसूची -**

<b>SCHEDULE सारणी</b>		
Pre Bid Meeting बोली-पूर्व बैठक	N.A	N.A
Tender Due Date निविदा जमा की अंतिम तिथी	<b>02.07.2021</b>	<b>12:00 hrs.</b>
Tender Opening Date (Part I) निविदा खुलने की तिथी	02.07.2021	14:00 hrs.
Offer Validity Period minimum ऑफर की नियुक्तम वैधता अवधि	90 days from Tender due date	

**ARTICLE 2 अनुच्छेद-2: COMMERCIAL REQUIREMENT FOR THE NIT निविदा की व्यवसायिक आवश्यकता-**

<b>FEES / DEPOSITS</b>	
Tender Fee (refer clause 3 of STAC) निविदा प्रपत्र मुल्य (स्टैक के परिच्छेद 03 में उद्धृत)	<b>Not applicable</b>
Earnest Money Deposit (EMD) (refer clause 4 of STAC) बयाना राशि जमा (स्टैक के परिच्छेद 04 में उद्धृत)	<b>Not applicable</b>
Security Deposit (SD) प्रतिभूति	3 % of Order Value
Penalty जुर्माना	Not Applicable
Billing Frequency बिल करने की अवधि	Monthly
Evaluation of L1 एल1 का मूल्यांकन	<b>Not applicable</b>

**ARTICLE 3 अनुच्छेद-3: ANNEXURES FORMS PART OF THIS TENDER निविदा की संलग्नक प्रपत्र -**

Annexure 1 संलग्नक-1	Statement of Technical Requirement (SOTR) (Annexure-1)
Annexure 2 संलग्नक-2	GRSE Standard Terms And Conditions (STAC) (please refer <a href="http://www.grse.in">www.grse.in</a> )
Annexure 3 संलग्नक-3	Bid Security Declaration Form (Annexure-3)
Annexure 4 संलग्नक-4	Format for – Non Disclosure Agreement
Annexure 6 संलग्नक-6	Fire & Safety Guidelines (please refer <a href="http://www.grse.in">www.grse.in</a> )
Annexure 7 संलग्नक-7	Contractors Responsibility (please refer <a href="http://www.grse.in">www.grse.in</a> )
Annexure 8 संलग्नक-8	General Requirement (please refer <a href="http://www.grse.in">www.grse.in</a> )
Annexure 9 संलग्नक-9	Check List for Bill submission (please refer <a href="http://www.grse.in">www.grse.in</a> )
Annexure 10 संलग्नक-10	Bank Guarantee Format for SD (please refer <a href="http://www.grse.in">www.grse.in</a> )
Annexure 11 संलग्नक-11	Bank Guarantee Format for PBG (please refer <a href="http://www.grse.in">www.grse.in</a> )
Annexure 12 संलग्नक-12	Guide line for Bank Guarantee
Annexure 13 संलग्नक-13	Check list of Statutory Responsibility
Annexure 14 संलग्नक-14	Format of Bank Guarantee for stage payment (please refer <a href="http://www.grse.in">www.grse.in</a> )

**ARTICLE 4 अनुच्छेद-4: DOCUMENTS TO BE UPLOADED अपलोड हेतु दस्तावेज-**

Self-Attested documents are to be scanned and uploaded with Part I of e-bid ई-बिड के भाग-1 के साथ स्कैन एवं अपलोड हेतु स्वअभिप्रामाणित दस्तावेज		
1	Technical Acceptance format as available with NIT after being downloaded and filled up	Yes
2	Commercial Acceptance Format as available with NIT after being downloaded and filled up	Yes
3	Government E-Market Place (GeM) registration certificate with Unique GeM Seller ID	Yes

- Bidders should mention Unique GeM Seller ID in COMMERCIAL MATRIX**
- In case of non-submission of documents as mentioned above, the bidder is liable to be considered as disqualified.
- Winning Bidder may submit ink signed hard copy of all above documents, prior to issuance of PO.

**ARTICLE 5 अनुच्छेद-5: DOCUMENTS IN PHYSICAL FORM TO SUBMIT वास्तविक प्रपत्र जो जमा करने हैं-**

PHYSICAL SUBMISSION			
SL	DESCRIPTION	DETAILS/TIME SCHEDULE	REQUIREMENT
1	Tender Fee instrument	NIL	Not Applicable
2	EMD Instrument	NIL	Not Applicable

Above mentioned original Negotiable Instruments as stipulated, must reach the office of Sr. Mgr. Contract Cell, GRSE Main Unit within stipulated period as indicated above in a sealed envelope with tender number and job duly superscripting on it. (Preferably through speed post /courier service)

## **ARTICLE 6 अनुच्छेद-6: JOB EXECUTION SCHEDULE कार्य निष्पादन सूची –**

**(A) Job Starting Date कार्य आरम्भ तिथी–** The contract will be valid for a period of 24 months or 02 years from the date of PO/LOA. The job is to be started within 15 days on receipt of order in consultation with ES-Dept.

**(B) Mobilization Period लामबंदी अवधि–** 07 days from the date of PO / LOA / letter by AGM (ES) / nominated rep. by AGM (ES).

**(C) Job Completion Schedule / Period of Contract कार्य समाप्ती तिथी/अनुबन्ध का समय : –**

The contract shall remain valid for 02 (Two) years subject to satisfactory performance of the Firm. However, Work Order will be issued on yearly basis depending on the requirement projected by the discretion of the GRSE management subject to satisfactory performance of firm.

The contract can be terminated at any time at the discretion of GRSE without assigning any reason.

**ARTICLE 7 अनुच्छेद-7: JOB EXECUTION कार्य निष्पादन –** Job is to be carried out strictly as per SOTR, Drawings and in case of doubt, instructions of the GRSE authorised rep. / ES-Dept. are to be followed.

**ARTICLE 8 अनुच्छेद-8: GURANTEE& WARRANTEE गारंटी एवं वारंटी -Not Applicable.**

## **ARTICLE 9 अनुच्छेद-9: PRICE मूल्य -**

Price quoted will be firm and fixed (excluding GST) for the entire contract period till completion of work awarded during valid contract period of 02 (two) years or 24 months. Price is to be quoted without taxes & duties. GST is to be indicated separately in the Price bid and will be paid extra. No escalation whatsoever will be considered under any circumstances within the stipulated period of contract for 02 (two) years or 24 months.

**ARTICLE 10 अनुच्छेद-10: ESCALATION मूल्य वृद्धि–** Not Applicable.

**ARTICLE 11 अनुच्छेद-11: UNREASONABLE QUOTES अतर्कसंगत भाव –** Not Applicable.

## **ARTICLE 12 अनुच्छेद-12: OFFER VALIDITY प्रस्ताव की वैधता-**

Offer should be valid for 90 days from the date of opening of Part-I bid i.e. Techno-commercial bid. Under exceptional circumstances GRSE may request for extension of price validity, beyond 90 days against valid reason.

## **ARTICLE 13 अनुच्छेद-13: CONDITIONAL OFFER सशर्त प्रस्ताव -**

Conditional offers w.r.t. SOTR will not be accepted. However in case the bidder wishes to deviate from any/ some commercial Terms & conditions, then separate deviation statement has to be uploaded along with Part-I bid. However, GRSE reserves the right to accept / reject the deviations / bid with deviations after giving reasonable opportunity to the Bidder. If the deviation is acceptable to GRSE.

**ARTICLE 14 अनुच्छेद-14: DETERMINATION OF L1 एल-1 का चयन -Not Applicable.**

## **ARTICLE 15 अनुच्छेद-15: BOQ बी ओ क्यू –**

BOQ as part of SOTR given in the tender is tentative. It may vary according to actual requirement of job during the period of rate contract. The selected Bidder has to execute the required quantity at same rate and terms & Condition.

Sl. No.	Description	UOM	Qty.
01	AMC Service of Sany Mobile Crane	MON	24

**N.B. : UOM – Unit of Measurement, MON – Month**

#### **ARTICLE 16 अनुच्छेद-16: OPENING OF BIDS निविदाखुलना-**

Part I (techno-commercial) bid will be opened on the date declared in NIT. Part II bid will be opened post techno-commercial evaluation by GRSE. Price bid of only those who qualify techno-commercially will be opened. Opening date of Price Bid will be intimated accordingly to all qualified bidders. Disqualified bidders, either during technical assessment or commercial discussion will also be intimated about their non-consideration for farther processing.

#### **ARTICLE 17 अनुच्छेद-17: MICRO & SMALL ENTERPRISES सूछमएवंचोटेउद्योग -**

Purchase preference may be given to eligible Micro and Small Enterprise Firms as per MSME Act provided; the tendered job is listed in their MSE document. (Detail at Clause 02 of STAC).

All Micro & small enterprises are required to declare their Udyog Aadhar Memorandum (UAM) number on the Central Public Procurement Portal (CPPP). Documentary evidence of the said declaration is to be submitted along with the techno-commercial bid failing which benefits being accorded to Micro & Small Enterprises will not be extended.

#### **ARTICLE 18 अनुच्छेद-18: AWARDING JOBS TO MULTIPLE BIDDER बहुलबिडरकेलिएठेकाकार्य -**

Not Applicable

#### **ARTICLE 19 अनुच्छेद-19: ELIGIBILITY CRITERIA पात्रताकेमापदंड -**

a. Technical Criteria तकनीकी मापदंड - Not Applicable

b. Financial Eligibility Criteria वित्तीय मापदंड - Not Applicable

#### **ARTICLE 20 अनुच्छेद-20: INSTRUCTION TO THE BIDDERS बिडरहेतुअनुदेश -**

1. Before submitting a bid, bidders are expected to examine the Bid Documents carefully, if they desire, may visit the work front, fully inform themselves of existing conditions and limitations including all items described in the Bid Documents. NO consideration will be granted for any alleged misunderstanding or the materials to be furnished, work to be performed or actual considerations to complete all work and comply with conditions specified in the Bid Document.
2. Any qualified deficiency, errors, discrepancies, omissions, ambiguities or conflicts in the Bid Documents, or there be any doubts as to the meaning of a provision or requirement, the same shall immediately brought to notice of GRSE Tendering Dept. in writing not less than 07 days prior to bid closing date.
3. It is understood that in receiving this bid, GRSE assumes no obligation to enter into a contract for the WORK covered by this bid request. GRSE reserves the right to reject any and all unqualified proposals or waive irregularities therein. GRSE reserves the right to evaluate each and every proposal and accept the whole or any part of the tender and the Tenderer shall be bound to perform the same at the rates quoted. GRSE also reserves the right to reject any and all bids and accept the bid, which in its opinion, appears to be most advantageous to GRSE. Receipt and review of this Bid Request constitutes an agreement of confidentiality between GRSE and each of the contracting Firms preparing its Bid. GRSE reserves the right to change the form of this request to Bids, or make clarifications thereto, within a reasonable time before date of submission of Bids.
4. General Contractors assume all safety related responsibilities for the site and will furnish and maintain its own safety program for itself and its subcontractors. Contractor are bound to comply with all applicable Environmental, Health & Safety rules, regulations, policies, procedures and guidelines when performing work in the facility or site.

5. Bidders objecting on any grounds to any bid specification or legal requirements imposed by these bidding documents shall provide written notice to GRSE within 10 calendar day from the day bid document was made available to public. Failure of a bidder to object in the manner set forth in this paragraph shall constitute and irrevocable waiver of any such objection.
6. Job is to be carried out as per SOTR and instruction of the Engineer in-charge.
7. Any Drawings or technical information attached / provided with this NIT is the Intellectual Property of the Company and will be governed by the specific Acts applicable thereto.
8. Post submission of Tender, such drawings and technical information are to be physically returned. Also all soft copies are to be destroyed and a self-certification to be submitted during CNC, failing which the processing of bid will not be taken further.
9. Contractors are responsible to clean up the area of work w.r.t all sort of debris generated on daily basis. If they fail to do so GRSE reserves the right to perform the cleaning activity and charge the contractor with penalty of up to 25%.
10. Bidder has to declare, in what capacity he is participating in the tender viz. PSU, Limited Co, Pvt .Ltd. Co. Sole Proprietorship Organization, Partnership firm, Joint Venture etc. Supporting documents (scanned copy) confirming such status to be uploaded as attachment to Part I bid.
11. A Bidder is allowed to submit only one Bid under any capacity / status.
12. Difficulty in submitting the bid:
  - a. Any query/difficulty in understanding of SOR or other technical terms may be got clarified from (Mr. Biswanath Mondal, MGR(ES), Utility Section/email - [Mondal.Biswanath@grse.co.in](mailto:Mondal.Biswanath@grse.co.in)) prior to submission of offer.
  - b. Any difficulty in submitting / uploading of e-tender or for any system help may be provided by GRSE Service Provider M/s NIC personnel (e-mail :[mtl.eproc@grse.co.in](mailto:mtl.eproc@grse.co.in))/SM(NCM) (GRSE e-procurement) e-mail: [Bose.ParthaSarathi@grse.co.in](mailto:Bose.ParthaSarathi@grse.co.in) (Mob: 033 2489 3902).
13. **E-mail Address for communication** संचार हेतू ई. मेल पता: Vendor to provide e-mail address to enable faster communication.

**ARTICLE 21 अनुच्छेद-21: e-BID INSTRUCTION ई बिड के अनुदेश –**

- a) To participate in the e-Bid submission for GRSE, it is mandatory for the bidders to get their firms registered with E-Procurement portal <https://eprocuregrse@nic.in>.
- b) It is mandatory for all bidders to have class – III Digital Signature Certificate (DSC) in the name of the person who will digitally sign the bid from any of licensed Certifying Agency (CA). Bidders can see the list of licensed CAs from the link <http://www.cca.gov.in>.
- c) Bidder can view / download Part-1 (Techno-Commercial) bid documents along with all attachments. They need to fill up the downloaded documents as per instruction and upload the same during bid submission. Non-acceptance of any techno-commercial criteria is discouraged. However, if there is any, it is to be commented accordingly and also stated in the separate deviation format.
- d) Bidder need to fill up Part II (Price) bid online in HTML price bid format by inserting unit price only. No other attachment to the price bid will be reckoned.

- e) In case the bidder does not quote his rate for any item(s), it will be presumed that the bidder has included the cost of that/those item(s) in the rates of other items and the rate for such item(s) shall be considered as **Zero** and the tender will be evaluated by the Employer accordingly and the work executed by the successful bidder accordingly.
- f) Bids can be submitted only during validity of registration of bidder with GRSE e- Procurement portal.
- g) The amendments / clarifications to the bid document, if any, will be posted on E- Procurement portal / GRSE web site only.
- h) It will be the bidder's responsibility to check the status of their Bid on-line regularly after the opening of bid till award of work.

**i) AMENDMENT OF TENDERDOCUMENT**

- a) Before the deadline for submission of tenders, the Tender Document may be modified by GRSE Ltd. by issue of addenda/corrigendum. Issue of addenda / corrigenda will however be stopped 7 days prior to the deadline for submission of tenders as finally stipulated.
- b) Addendum/corrigendum, if any, will be hosted on website / e procurement portal and shall become a part of the tender document. All Tenderers are advised to see the website for addendum/ corrigendum to the tender document which may be uploaded up to 7 days prior to the deadline for submission of Tender as finally stipulated.
- c) To give prospective Tenderers reasonable time in which to take the addenda/ corrigenda into account in preparing their tenders, extension of the deadline for submission of tenders may be given as considered necessary by GRSE.

**ARTICLE 22 अनुच्छेद-22: BID REJECTION CRITERIA बिड अस्वीकृति के मापदंड -**

Following bid rejection criteria may render the bids liable for rejection:

1. Bidder's failure to furnish sufficient or complete details for evaluation of the bids within the given period which may range in between two to three weeks depending on the deficiencies noticed in the drawings / technical data which shall not however conflict with validity period.
2. Incomplete / misleading / ambiguous bid in the considered opinion of the Technical Negotiation Committee (TNC) of GRSE.
3. Bid with technical requirements and/or terms not acceptable to GRSE / Customers / External agency nominated, as applicable.
4. Bid received without qualification documents, where required as per the tender.
5. Bid not meeting the pre-qualification parameters / criteria stipulated in the Tender Enquiry.
6. Bid with validity expiry date shorter than that specified in the Tender Enquiry.
7. EMD validity period is shorter than specified in the tender enquiry.
8. Bidders who have not agreed for the fixed price till the validity of the tender or have quoted the variable price.
9. Bidder not agreeing for furnishing of the required Security Deposit (SD).
10. Bidders not submitting Original instrument of EMD within 7 GRSE working days from the tender closing date.

## ARTICLE 23 अनुच्छेद-23: POST AWARD APLLICABLE CLAUSES ठेकाजारीकरनेकेपश्चातलागू उपधारा –

### i. **Security Deposit प्रति भूतिजमा -**

Non-interest bearing security deposit of 3% of total order value is to be deposited in the form of DD / BG within 15 days of receipt of Purchase Order. The clause is elaborated at clause 05 of STAC.

The firms' registered with NSIC can be exempted from submitting Security Deposit up to the monetary limit for which the unit is registered. And that of Security Deposit will be sought from the vendor if the value of purchase orders greater than the monetary limit.

### ii. **Work Done Certificate (W.D.C.) कार्यपूर्तिप्रमाण-पत्र(डबल्यू.डी.सी)-**

Work Done Certificate shall be prepared by the Service Provider / Contractor and shall be placed before GRSE representatives to get it endorsed by GRSE ES Dept. / Dept. concerned.

### iii. **Bill Submission बिलप्रस्तुति-**

On obtaining WDC, bills are to be raised in line with job stage recognition stated in SOTR else on completion of tendered job. Bills are to be submitted (in triplicate) at the bill receiving counters located at the Main Unit of GRSE. Bills need to be submitted in sealed envelope super-scribing on the envelope the Purchase Order No., Vendor Code, Bill / Invoice No., Name of person /employee to whom bill is addressed, for processing. For this AMC of Sany Crane related bill, sealed envelope should be addressed to AGM (ES).

### iv. **Payment Terms भुगतानकीशर्तें-**

The certified bill amount by AGM (ES) or his nominated representative will be paid within 30 days of receipt of monthly bill along with Work Done Certificate after execution of individual stage. Bill, deductions against it and Work Done Certificate to be duly signed by the AGM (ES) or his nominated representative.

### v. **Risk Purchase जोखिमखरीद -**

In case the progress of work is not satisfactory and the contractor fails to maintain the schedule, GRSE reserves the right to get the work done by alternative source at the risk and cost of sub-contractor.

GRSE shall be at liberty to purchase/obtain the service from the alternative source as it deems fit, to make good such default and or in the event of the contract being terminated, the balance of the remaining service to be delivered there under. Any excess over the job price / service rates, paid and incurred by GRSE, as the case may be, over the contract price shall be recoverable from the firm. To make good the recoverable excess amount paid, GRSE shall be at liberty to invoke Bank Guarantee and/or with other available dues of the firm.

**ARTICLE 24 અનુષ્ઠાન-24: SUBMISSION OF BID બિડકીપેશી –**

1. Last date of submission of Bid / Date of opening of bid is indicated in Tender Document. Tender is liable to be rejected if all the requisite documents are not enclosed with the Part I, Techno-Commercial offer.
2. Date of opening of Part II offer i.e. Price Bid will be notified to all Techno-Commercially qualified bidders in due course after conclusion of TNC/CNC meetings and acceptance of Techno-Commercial offer. After opening of e-Price bids, the techno-commercially qualified bidders can view the System Generated Price Comparison Sheet from their own portal.
3. GRSE reserves the right to accept / reject any Tender in full or in part without assigning any reason.
4. Acceptance Format Matrix should be filled up and attached with techno-commercial bid as marks of acceptance of NIT/SOTR/STAC. In case of non-receipt of filled in STACs acceptance format matrix, it would be presumed that you have accepted all our terms& conditions as per GRSE tender until & unless deviation is specially mentioned in offer.

**ARTICLE 25 અનુષ્ઠાન-25: PRE BID MEETING બોલીપૂર્વ બેઠક – Not Applicable**

**A. J. KANDIR  
SM (Contract)  
GRSE Ltd. 43/46 Garden Reach Road  
Kolkata-700024  
Contact No.9163361808**



<b>GRSE Ltd.</b>		<b><u>Requirement of Yearly AMC of Sany Crane(55 Ton Capacity) under Utility Service Dept. for smooth functioning, GRSE(Main)</u></b>	SOR No. ES/Utility/154/Sany Crane Rev. No. :
Yard No. :	ES Deptt. GRSE - Main Unit.		Date : 03 Feb 2021 Rev Date :
Total No. of Pages : 3			Prepared by: M(USD) Checked & Approved by: AGM (ES)

# SOTR

**(Statement of Technical Requirements)**

**Requirement of Yearly AMC of Sany Crane(55 Ton Capacity) for smooth functioning, GRSE(Main)**

**ES Department-USD Section**

***Garden Reach Shipbuilders & Engineers Ltd.***

**43/46 Garden Reach Road, Metiabruz, Kolkata -700024**

<b>GRSE Ltd.</b>		<b><u>Requirement of Yearly AMC of Sany Crane(55 Ton Capacity) under Utility Service Dept. for smooth functioning, GRSE(Main)</u></b>	SOR No. ES/Utility/154/Sany Crane Rev. No. :
Yard No. :	ES Deptt. GRSE - Main Unit.		Date : 03 Feb 2021 Rev Date :
Total No. of Pages : 3			Prepared by: M(USD) Checked & Approved by: AGM (ES)

**A. Preamble**:- AMC service of Sany Crane end on 31 Jan 21 under our Utility Service Dept. . Sany Crane commissioned on Sep 2016. Sany Crane is frequently require to shift any load/ blocks, heavy material lowering from Truck, Old scrap material shifting purpose. So monthly AMC and regular checking by OEM is essential for smooth functioning and getting max. Output from Sany Crane. It is also require for ongoing P17A Projects & Survey Vessel purpose. Considering very less manpower (02 driver and 02 helpers for KAMAG, TOMAC, Hydra, Tractor Trailer, Fork Lifts :03 nos., Sany Crane , TIL Crane etc) in our USD Section, AMC service from outside GRSE existing Vendor(OEM) is preferred.

**B. Requirement details:-**

SI No	Item Description	Make	Quantity	Remarks
1	Sany Crane having capacity: 55 Ton			
2	(a) During service period all greasing, oiling, servicing should be done by OEM Engineer (material if require then GRSE will provide but OEM should help). (b) Monthly one service compulsory. If any extra will require then it will adjust with next months. (c) Additional AMC Service if require then same amount per day rate will be implemented up to AMC Service validity period and payment will be done based on WDC issued by GRSE USD Section.	Sany Make	01 Number	Max. load carrying Capacity = 55 Ton

**C. Intent**:-

Present proposal is to make ready and fully operational of Sany Mobile Crane under Utility Section for P-17Alpha Project, Survey Vessels by periodic AMC Service.

**D. Scope of Work** : The scope of work includes the following:-

Sany Crane is frequently require for shifting heavy weight materials: processed material, motors, shifting counter weights, shifting plates by trailers, various processed plates, removing scraps, lowering heavy weight materials etc within GRSE Main Unit and Other Units also. A regular monthly AMC service is required for readiness and well maintaining of this utility vehicles. AMC Service Work to be started within 15 days by vendor post placement of work order.

Sany Crane operation, safety & health check should be done by both OEM(AMC Vendor) rep. & GRSE ES-Dept. rep./ operator. Spares and other consumables like oils, grease etc will be provided from GRSE User Dept. Any Manpower cannot provided from GRSE end for AMC service help as very limited manpower present and generally all are engaged with other jobs and other vehicles but test drive and

<b>GRSE Ltd.</b>		<b><u>Requirement of Yearly AMC of Sany Crane(55 Ton Capacity) under Utility Service Dept. for smooth functioning, GRSE(Main)</u></b>	SOR No. ES/Utility/154/Sany Crane Rev. No. :
Yard No. :	ES Deptt. GRSE - Main Unit.		Date : 03 Feb 2021 Rev Date :
Total No. of Pages : 3			Prepared by: M(USD) Checked & Approved by: AGM (ES)

functionality, machine health condition to be checked by GRSE rep. / driver only. Spare if require during AMC service will be processed by GRSE and payment also will be done from GRSE but necessary help regarding availability of spare material and carrying from Market to GRSE to be done by AMC Vendor.

If any vehicles found not functioning and AMC service completed on that month then AMC Vendor should attend the fault at fee of cost (defect liability) within 24 hours and help GRSE User Dept. till completion of the fault and make ready / operational of the vehicle.

D(vi) Utility Assistance:- Any help / assistance as per standard rule if require will be provided by GRSE Utility section.

**E. Job Competition period**:-The work shall be started within 15 days after Issuing Purchase Order to the vendor from GRSE end and to be completed within schedule time. The period will be counted from the date of issuing P.O. to the vendor.

**F. Inspection:** -

F(i) Job(AMC Service Inspection) : On completion of AMC service at GRSE premises a Joint Inspection shall be carried out to check the readiness of the vehicles by GRSE authorised rep. / ES-Dept. officer.

F.(ii) Final Inspection & Testing: Final AMC Inspection and completion certificate should be signed by AGM(ES- Dept.) or his authorized representative.

**G. Safety at work**:- GRSE safety norm shall be followed while work execution in side of the factory premises. Under no circumstance, safety shall be compromised.

(Biswanath Mondal)  
Manager(ES-Dept)  
Utility Section

(SC Jha)  
Commander, IN(Retd)  
AGM I/C (ES & CM).

**Form for Bid Security Declaration**

Date: DD/MM/YYYY

Bid Ref: \_\_\_\_\_

Tender Ref: \_\_\_\_\_

To

**M/s. Garden Reach Shipbuilders & Engineers Ltd.**

43/46, Garden Reach Road,

Kolkata – 700 024

Kind Attn: (*Name & Designation of tender issuing officer*)

Dear Sir / Madam,

We the undersigned declare that:

We understand that, according to tender conditions, bids must be supported by a bid Security Declaration.

We accept that we will automatically be suspended from being eligible for bidding in any contract with M/s. GRSE Ltd. for the period of 03 Years starting from date of opening of price bid, if we are in breach of our obligation(s) under the bid conditions, because we:

- (a) Have withdrawn our bid after opening of price bid and within the bid validity specified in the tender;  
or
- (b) Having been notified of the acceptance of our bid by M/s. GRSE Ltd. during the period of bid validity, (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the security deposit, in accordance with Article XX of tender.

We understand this bid security declaration shall expire if we are not the successful bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful bidder; or (ii) twenty-eight days after the expiration of our bid.

*[Insert signature of authorized representative]*

\_\_\_\_\_  
*[Insert legal capacity of the person signing the declaration]*

*[Insert complete name of person signing the declaration]*

Duly authorized to sign the bid for and on behalf of *[insert complete name of bidder]*

Date: DD/MM/YYYY

*[Put corporate seal as appropriate]*